

**PROCEEDINGS OF THE MAYOR  
AND BOARD OF ALDERMEN  
TOWN OF GRAMERCY  
OCTOBER 15, 2025**

The Mayor and Board of Aldermen of the Town of Gramercy, Louisiana, met in regular session on Wednesday, October 15, 2025, at 6:00 pm at the Gramercy Town Hall:

Mayor Bourgeois called the meeting to order and asked the clerk to call roll:

There were present: Mayor Steven Bourgeois, Alderman Darren Brack, Alderman Craig Calcagno, Alderman Theron Louque, Alderman Clyde Wiggins, and Alderman Percy Williams.

There were absent: None

There were also present: Police Chief Dustin Jenkins, Town Attorney Robert Faucheux, Jr., and Town Clerk Amy St. Pierre.

**PUBLIC COMMENTS**

Dewayne Parker, 202 E Main Street, Gramercy. Mr. Parker is the pastor of Bridge Point Church and spoke out against having a daiquiri shop at 234 E Main Street. The proposed business is less than 300 feet from the church's property, and according to LA Title 26 laws, selling alcohol is prohibited. He also mentioned the neighboring barroom that was open before their church was established, noting that they had called the police about loitering and drinking in front of their gathering hall. The police have not resolved these issues.

**PRESENTATIONS**

Mr. Ronald Brown, 234 E. Main Street, stated that he wishes to open a daiquiri shop. No on-premises consumption will be allowed. It would be for walk-in/out sales of daiquiris only. He has applied for the State Alcohol Licenses and is meeting advertising requirements.

**APPROVAL OF MINUTES**

It was moved by Alderman Brack, seconded by Alderman Louque, and approved to adopt the minutes from the regular meeting held on August 11, 2025.

**PAYMENT OF BILLS**

Town Accountant Doreen Lang stated that we have received reimbursement for funded projects. We did receive the stimulus money from St. James Parish, and business owners were issued their checks. Sales Tax revenue is in line with the budget. Alderman Brack asked if she had seen a recovery in Video Poker revenues since COVID. Ms. Lang reported that video poker revenue did not drop significantly during COVID and is in line with the budget.

Mayor Bourgeois requested approval of the payment of bills. A motion was made by Alderman Louque, seconded by Alderman Wiggins, and approved to pay all bills and accept financial statements presented before the Council.

**TOWN ATTORNEY**

Mr. Faucheux stated the owners of property at 115 N. Colonial have been ordered to appear in Mayor's Court on October 30, 2025, to discuss the findings from the South Central Planning structural analysis. The owner of the property at 303 E Jefferson Highway has received a 45-day extension from the Court to make needed renovations recommended by South Central Planning. Alderman Brack asked for an update on the Martin property on Main Street. Mr. Faucheux responded that Mr. Martin's attorney has filed for an extension with the Court. Alderman Calcagno stated that New Zion Baptist Church at 1536 E. Second Street has received their insurance payment and will begin making the repairs needed as per South Central Planning's recommendation.

**REPORT FROM CHIEF OF POLICE**

Police Chief Jenkins passed out the department's monthly report. He has received complaints about speeding in the subdivision located behind Taylor's. He will have officers in place to run radar. Chief Jenkins recommended hiring John Poche, Jr. With the addition of Mr. Poche, the Gramercy Police Department would be able to have 24-hour police coverage.

A motion to hire John Poche, Jr. was made by Alderman Louque, seconded by Alderman Williams, and the motion passed unanimously.

## **ST. JAMES PARISH GOVERNMENT**

Mr. Kevin Beyer with Inter Coastal presented an update to the West Shore Lake Pontchartrain Connector Levee in St. James Parish. He presented a map showing the three phases: Phase I, which has been approved, Phase II, which has been authorized, and Phase III is under evaluation.

Representative Ken Brass updated the Board on LA Department of Transportation projects in St. James Parish. The overlay of LA 44 from Gramercy to Paulina will begin in November. The US 61 project from St. John the Baptist to Ascension Parish will begin in October. LA 3125 drainage cleaning and repair will begin in December. The LA 3274/LA 3125 Roundabout will begin in 2026.

## **ALDERMEN'S REPORT**

Alderman Brack had no report for this month.

Alderman Louque asked for an update on the storage container on N. Airline Avenue. Mayor Bourgeois stated the homeowner said it was scheduled for pick up on October 17<sup>th</sup>.

Alderman Williams had no report for this month.

Alderman Wiggins reported that the trash along E. Railroad Avenue needs to be cleaned again.

Alderman Calcagno spoke to the residents near Park B about the upcoming upgrades to New Zion Baptist Church. Church representatives have met with Mayor Bourgeois about their project, and he will keep up with the progress. After suggestions from a resident, he created a Welcome to Gramercy handout. He attended the Grand Opening for Kidz Kave at 800 N. Airline Avenue. This is a new childcare center in Gramercy, and he wished them great success.

## **MAYOR'S REPORT**

Mayor Bourgeois reported that the utility relocation is ongoing for the future roundabout at N Airline Avenue and LA 3125. Both clarifiers at the water plant were cleaned and brought back online. The tower was cleaned and inspected on October 1<sup>st</sup>. There were no issues reported by the contractor, and the tower was put back in service with no issues. There will be another letter going out for the HAA5 violation. While the sample results have gotten better and we are now in compliance with THMs, our 12-month average is still above the threshold for HAA5. We continue to work with our consultants and are making progress.

## **ORDINANCE – FIRST READING**

**ORDINANCE NO. 776-2025 AN ORDINANCE TO AMEND THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 62 SOLID WASTE, SECTION 62-3 CONTAINERS REQUIRED**

**ORDINANCE NO. 777-2025 AN ORDINANCE TO AMEND THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 62 SOLID WASTE, SECTION 62-8 REMOVAL OF DEBRIS, BULK TRASH, TREE, TREE PARTS, AND OTHER ITEMS**

**ORDINANCE NO. 778-2025 AN ORDINANCE TO AMEND THE TOWN OF GRAMERCY CODE OF ORDINANCES, CHAPTER 70 TRAFFIC AND VEHICLES, ARTICLE I, SECTION 70-7 ONE-WAY STREETS**

A public hearing has been set for November 10, 2025.

## **RESOLUTIONS**

### **RESOLUTION NO. 20-2025**

#### **A RESOLUTION TO APPROVE AN EXTENSION OF THE MASTER SERVICES AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE TOWN OF GRAMERCY AND ROSTAN SOLUTIONS LLC**

WHEREAS, the Town of Gramercy and its residents and businesses experienced substantial damage and loss as of result of Covid-19 and Hurricane Ida; and

WHEREAS, the Town of Gramercy approved to enter into an agreement with Rostan Solutions, LLC and the opportunity to extend the contract for one year is available.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN, TOWN OF GRAMERCY, THAT:

SECTION 1. The Mayor and Board of Aldermen here by approve a one-year extension for Professional Services with Rostan Solutions LLC for technical services related to Covid-19 and FEMA DR-1611 for Hurricane Ida.

A motion to adopt the above resolutions was made by Alderman Wiggins, seconded by Alderman Calcagno, and resulted in the following vote:

YEAS: Brack, Calcagno, Louque, Wiggins, Williams  
NAYS: None  
ABSENT: None  
ABSTAIN: None

And the resolution was adopted on the 15<sup>th</sup> day of October, 2025

#### **RESOLUTION NO. 21-2025**

##### **A RESOLUTION TO APPROVE A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN ST. JAMES PARISH LSU AGCENTER EXTENSION OFFICE AND THE TOWN OF GRAMERCY FOR USE OF TOWN OF GRAMERCY PROPERTY**

WHEREAS, the purpose of this agreement is to establish a Cooperative Endeavor Agreement between St. James Parish LSU AgCenter Extension Office (LSU AC) and the Town for use of the Town of Gramercy building located at 120 N Montz Street, Gramercy, LA; and

WHEREAS, the St. James Parish LSU AgCenter (LSU AC) wishes to provide for training, education, and practice for competition in the field of shooting sports that is of mutual interest to the parties; and

WHEREAS, the Town of Gramercy agrees that LSU AC is hereby authorized during the period from October 1, 2025 through December 31, 2026, to use the described building listed above.

NOW, THEREFORE, IT BE RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF GRAMERCY, THAT:

Section 1. Mayor Steven J. Bourgeois is hereby authorized to enter into a Cooperative Endeavor Agreement with St. James Parish LSU AgCenter Extension Office (LSU AC) for the use of the Town of Gramercy Building located at 120 N Montz Street, Gramercy, LA.

A motion to adopt the above resolution was made by Alderman Brack, seconded by Alderman Louque, and resulted in the following vote:

YEAS: Brack, Calcagno, Louque, Wiggins, Williams  
NAYS: None  
ASBSENT: None  
ABSTAIN: None

And the resolution was declared adopted on the 15<sup>th</sup> day of October, 2025.

#### **RESOLUTION NO. 22-2025**

##### **A RESOLUTION APPROVING THE ANNUAL LOUISIANA COMPLIANCE QUESTIONNAIRE FOR AUDIT ENGAGEMENTS OF GOVERNMENT AGENCIES**

WHEREAS, the Louisiana Legislative Auditor requires the preparation of an annual Compliance Questionnaire for Audit Engagements of Government agencies, and;

WHEREAS, the Louisiana Compliance audit report provides information that determines required actions by the Town to maintain compliance set by the Louisiana Legislative Auditor;

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND THE BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA THAT:

SECTION 1. The Board of Aldermen of the Town of Gramercy have reviewed and hereby approve the annual Louisiana Compliance Questionnaire for Audit Engagements of Government Agencies, dated September 23, 2025, for the Town of Gramercy, LA, which is attached to this Resolution.

A motion to adopt the above resolution was made by Alderman Brack, seconded by Alderman Wiggins, and resulted in the following vote:

YEAS: Brack, Calcagno, Louque, Wiggins, Williams  
NAYS: None  
ABSENT: None  
ABSTAIN: None

And the resolution was declared adopted on this, the 15<sup>th</sup> day of October, 2025.

#### **RESOLUTION NO. 23-2025**

##### **A RESOLUTION AUTHORIZING THE DEMOLITION OF STRUCTURES LOCATED IN THE TOWN OF GRAMERCY**

WHEREAS, the Code of Ordinances of the Town of Gramercy, Chapter 18 provides for the repair or demolition of what has been determined to be unsafe structures; and

WHEREAS, the Mayor has determined the structures located at multiple locations in the Town to be unsafe; and

WHEREAS, the Mayor has accomplished and satisfied all of the Notice requirements in Chapter 18; and

WHEREAS, Section 18-29 (a) requires the determination by the Board of Aldermen that a structure is unreasonable to repair and that demolition is required.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND THE BOARD OF ALDERMEN, TOWN OF GRAMERCY, LOUISIANA THAT:

SECTION 1. The Mayor is hereby authorized to proceed with demolition and removal of the following structures, subject to compliance with the notice and appeal provisions contained within the Ordinance:

Alexander & Beatrice M Cooper – 1556 Rose Street – Parcel No. 0100026700

A motion to adopt the above resolution was made by Alderman Wiggins, seconded by Alderman Williams, and resulted in the following vote:

YEAS:	Brack, Calcagno, Louque, Wiggins, Williams
NAYS:	None
ABSENT:	None
ABSTAIN:	None

And the resolution was declared adopted on the 15<sup>th</sup> day of October, 2025.

There being no further business, it was moved by Alderman Wiggins, seconded by Alderman Calcagno, and approved to adjourn at 7:07 pm.

/s/ Steven J. Bourgeois, Mayor

Attest: /s/ Amy St. Pierre, Town Clerk